

## WEDDING PROCEDURE

1. Notify the Church Office of your Wedding date **at least 6 months** in advance for scheduling of marriage preparation plans.

2. Have an alternative date in case our schedule is full and we are unable to accommodate you.

**Person to contact:**

Bro. Kumar, Church Wedding Coordinator

Church Office Tel.: 03- 7804 1994

Handphone No.: 012 - 660 2645

3. Fill in the Marriage Application Form with recommendations from your Cell Leader.

4. It is required that the couple obtains and listens to the “*MARRIAGE COVENANT*” CDs by Rev. Dr. Henry K. Pillai. These CDs can be purchased at our Tape Counter or via online at <http://www.henrykpillai.com> (payment by cheque).

5. Upon submission of your Marriage Application Form, you are to obtain **one (1) copy of Form JPN KC02** from the Church Wedding Coordinator. You are to fill in the Form and get it signed in the presence of a Commissioner of Oath or by a Magistrate. Once this is done, you must submit this Form to the Church Office **at least three (3) weeks** before the wedding date, along with the following:-

- a. Photocopies of your ICs, Birth Certificates, and two (2) Passport size photographs each
- b. Photocopies of your Witnesses' ICs
- c. **RM50.00** for Duty Vouchers and Registration Fee

6. The couple will then meet with Rev. Dr. Henry K. Pillai or the Officiating Pastor after listening to the “Marriage Covenant” tapes.

7. Thereafter, the couple will go through eight (8) sessions of marriage counseling.

8. Wedding Rehearsals in the Church can be arranged with the Church Wedding Coordinator.

9. Submit your Wedding Program Sheet/Order of Service to the Church Office **at least three (3) weeks** before the wedding date.

**HOLY MATRIMONY ORDER OF SERVICE**

*MUSIC PRELUDE: WELCOME*

*BRIDAL PROCESSIONAL*

*OPENING PRAYER*

*PRAISE & WORSHIP  
(CONGREGATIONAL SINGING)*

*SCRIPTURE READING*

*SPECIAL PRESENTATION (IF ANY)*

*EXHORTATION*

*SOLEMNIZATION OF MARRIAGE*

*EXCHANGING OF VOWS & RINGS*

*PRAYER OF DEDICATION*

*LIGHTING OF UNITY CANDLES*

*PRESENTATION OF NEWLY WEDS*

*RECESSIONAL*